

Packed Product Customer Storage Guidelines

General Considerations

- These guidelines provide guidance to customers on the handling and storage of polymer product.
- The safe storage and handling, as well as the implementation of clear and effective HSE procedures for storage areas, are, however, the sole responsibility of the product user.
- Viva Energy Polymers neither accepts any responsibility with regard to such information nor represents that such information is comprehensive, complete, accurate or up to date.
- This document is intended as general information on the safe storage and handling of polymer products. It should always be supported by a specific risk assessment.
- Product may be stacked in racks if the manufacturer has confirmed it is fit for this purpose, incorporating proper support for the pallet with a maximum load of at least 1.5 tonnes gross pallet weight. Pallets stored in racks must be evenly distributed.
- The external overwrap film protecting a pallet represents an important element of the packaging and, once removed, special care must be taken and pallets must not be stacked.
- Never attempt to stack pallets which have been stored outside.
- Never attempt to stack pallets on a sloping floor.

Bags on Pallets

- Only double-stack materials when the pallet is clearly stable, squared, and safe to be stacked.
- If the Viva Energy Polymers documentation accompanying the shipment indicates that material may only be single stacked, or if the delivered pallets carry a pictogram indicating single stacking only, then these materials must never be double stacked.
- Ensure that staff is skilled and fully trained in the safe handling of Viva Energy Polymers packed products.
- Only double-stack materials in a cool and dry warehouse environment.
- Keep walkways clear and never stack products adjacent to walkways, including the front of a stack.
- Make regular visual inspections of the warehouse or storage area. Damaged or leaning stacks must immediately be de-stacked. Damaged bags must immediately be removed from the pallet.

Bulk Bags, Octabins and other semi bulk packaging

- Do NOT stack Flexible Intermediate Bulk Containers (FIBCs or "Bulk Bags") due to the propensity for movement.
- Never double-stack Octabins. The cardboard may absorb moisture from a highly humid atmosphere and represents a significant risk over a period of time.
- Always store Octabins, FIBCs, and loose bags inside a cool, dry, warehouse.
- Octabins and Bulk Bags are designed for single trip use only and should not be re-used.

If in any doubt – do not stack!

For more information, visit www.vivaenergy.com.au, or please contact polymers-enquiries@vivaenergy.com.au